

SWALCLIFFE PARISH COUNCIL

Chairman: Mr S Gandy, Church House, Main Road, Swalcliffe, Oxon OX15

Parish Clerk: Mrs C Coles, 55 Gillett Road, Banbury. OX16 0DR

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<https://swalcliffevillage.co.uk>

To members of the Council:

You are hereby summoned to attend an Annual Parish Council meeting on Monday 20th May 2024 at 7.30pm in Swalcliffe Village Hall for the purpose of transacting the following business:-

AGENDA

- 24/23. Elections**
Election of Chairperson and Signing of Acceptance of Office form
Election of Vice Chair
- 24/24. To receive apologies for absence
- 24/25. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda (*Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*)
- 24/26. To confirm Councillor Responsibilities
- 24/27a. To approve the minutes of the meetings of 19th February and 8th April 2024
24/27b. To note any matters arising from the minutes not included on this agenda
- 24/28. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of fifteen minutes with any individual contribution lasting a maximum of 3 minutes)
- 24/29. Financial Report**
To approve the following payments:
£6617.09 to Steelplan Kitchens (new kitchen for village hall)
£691.78 to D Cockle (work to kitchen for village hall)
£550.00 to G Houghton (work to kitchen for village hall)
£368.46 to S Gandy (new water heater for village hall)
£32.82 to S Gandy (metal edging strips for village hall)
£200.00 to SW Services (grass cutting cut 1)
£200.00 to SW Services (grass cutting cut 2)
£35.00 to Community First (membership)
£312.00 to Playdale Playgrounds (play inspection)
£295.94 to CPA Horticulture Ltd (bark for play area)
£88.00 to M Foley (brown bins for play area 2023 and 2024)
£47.00 to OPFA (membership)
£150.00 to V Taylor (APM refreshments)
£160.00 to R M Fletcher (internal audit)
£267.70 to CDC (dog bin emptying)
£470.55 to Parish Clerk (hours)
£117.60 to HMRC
£68.84 to Parish Clerk (expenses)
£29.70 to Parish Clerk (mileage)

To agree financial support for the Common working party

- 24/30. AGAR for year ending 31st March 2024**
a. *To approve and sign the Certificate of Exemption*
b. *To approve and sign Section 1*
c. *To approve and sign Section 2*

24/31. To receive an update on planning

New

- 23/01375/F, *Creation of a boundary fence with double gated entrance around an existing silt pond at Swalcliffe Park School. Comments noted.*

Older

24/00314/F, *Conversion of barn (equestrian use) to one dwelling and all associated works at The Old Grange Barn, Grange Lane. Granted by CDC.*

To discuss any other applications received before the meeting

24/32. To receive the following correspondence

- Villager - Sibford road resurfacing

24/33. To receive Councillors Reports

24/34. To note next meeting date and time

Issued by: *C Coles* (Parish Clerk)

14.05.24

Please note, this is a public meeting and you may be filmed, recorded or published.