

# SWALCLIFFE PARISH COUNCIL

**Chairperson:** Mr N Urquhart  
The Old Dairy  
Park Lane  
Swalcliffe  
Oxon OX15 5EU

**Parish Clerk:** Mrs C Coles  
55 Gillett Road  
Banbury  
Oxon  
OX16 0DR  
T: 01295 276229  
E: [swalcliffepc@btinternet.com](mailto:swalcliffepc@btinternet.com)  
W: [www.swalcliffevillage.co.uk](http://www.swalcliffevillage.co.uk)

## ***To members of the Council:***

You are hereby summoned to attend an Annual Parish Council meeting on Monday 9<sup>th</sup> May 2022 at 7.30pm in Swalcliffe Village Hall for the purpose of transacting the following business:-

## **AGENDA**

### **22/27. Elections**

Election of Chairperson  
Signing of Acceptance of Office form  
Election of Vice-Chairperson

22/28. To receive apologies for absence

22/29. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda (*Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*)

22/30. To approve the minutes of the meeting of 21<sup>st</sup> March 2022

22/31. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of fifteen minutes with any individual contribution lasting a maximum of 3 minutes)

22/32. To note any matters arising from the minutes not included on this agenda for report only

22/33. To receive an update on the village hall project

22/34. To receive a progress report on the Platinum Jubilee Celebrations

### **22/35. Financial Report**

*To approve the following payments:*

£214.42 to K Riordan (bunting for Platinum Jubilee)  
£156.00 to Cardinus Risk Management (revaluation of village hall)  
£88.80 to Royal Images  
£240.24 to CDC (dog bin emptying)  
£45.00 to OPFA (membership)  
£600.00 to A Bathe (grass cutting)  
£140.00 to R Fletcher (internal audit)  
£234.00 to Playdale Playgrounds (play inspection)

*To approve a salary increase for the Parish Clerk (21/22)*

*AGAR for year ending 31<sup>st</sup> March 2022*

To approve and sign Certificate of Exemption, Section 1 and Section 2

**22/36. To receive an update on planning**

*To discuss any applications received before the meeting*

22/37. To receive Councillors Reports

22/38. To note next meeting date and time

Issued by: *C Coles* (Parish Clerk

29.04.22

*Please note, this is a public meeting and you may be filmed, recorded or published.*