

SWALCLIFFE PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING OF 9th SEPTEMBER 2019 AT 7.30PM IN SWALCLIFFE VILLAGE HALL

Councillors Present

Neil Urquhart (NU), Chairperson
Ben Benson (BB)
Ryan Smith (RS)
Victoria Taylor (VT)
Christine Coles - Parish Clerk, two villagers and Cllr George Reynolds

19/63. Apologies

Cllr Hodkinson (holiday), Cllr McCallum (work) and Cllr Woolston (work)

19/64. Declarations of Interest

There were no interests to declare.

19/65. To approve the minutes of the meeting held on 1st July 2019

The minutes of the last meeting were approved and signed as a true record.

19/66. Public Participation Session

There was nothing to discuss.

19/67. To note any matters arising from the minutes not included on this agenda for report only

Park Wood - The Chair met the Forestry Consultant three weeks ago and a risk assessment has been written for clearance in the wood. Availability dates are to go on Facebook and to include the Fuel Allotment Group. There will be saplings to plant after late November.

Village Hall – The accounts for year ending 31st December 2018 were passed to the Parish Clerk for filing.

Cherwell Industrial Strategy - A response was sent to CDC.

Swalcliffe Park School - Work is ongoing on the traffic control measures.

19/68. To receive an update on the village map

A draft village map was circulated. The Mapping Department within Cherwell District Council have been very helpful during the whole process. Cllr George Reynolds agreed to pass this on. Once finalised, the map will be posted on the website and put on the notice-board.

Action: Councillors to check for alterations by Friday 13th September.

19/69. To receive an update on the village hall

Kate Foley and Julie Carpenter of the Village Hall Committee were at the meeting. The Horticultural Show used the hall for their annual show and noticed the area by the fire doors was bouncing. The Chair of the PC was made aware but was on holiday so the VHC dealt with the problem. The Chair thanked them for sorting it out. An inspection was carried out and the joists by the disabled exit have rotted. A temporary repair was made. It was noted that when the outer part of the hall was refurbished, nothing was done with the floor. The survey carried out in Spring was non-invasive. It was agreed to call the surveyor back to get his advice. A long term plan for the hall has not been decided yet. There are two events coming up, the Harvest Supper (19.10.19) and Burns Night (24.01.20). Advertising material for the Harvest Supper is going to print soon. It was agreed a village meeting should be arranged to establish a long term plan for the village hall.

It was agreed that there was no point investing in the building until a plan had been agreed to refurbish it or replace it. If a rebuild is agreed it will take two to three years of fund raising and grant applications. Some money might need to be spent short term to keep the hall safe and it gives time to plan and keep the village hall open and operational.

Action: The Chair to circulate the surveyor's report to Kate Foley and Julie Carpenter. The Chair to contact the surveyor to get further advice. An extraordinary meeting with the village to be arranged in due course.

19/70. Financial Report

The following payments were approved under statutory powers:

£84.96 to D McLindon (website)

£143.40 to V Merritt (engraving for benches in Woodland Area)

£980.50 to D McLindon (extras for Woodland Area)

£600.00 to A Bathe (grass cutting)

Grass cutting was discussed. A complaint had been received about the state of Green Lane which used to be cut by OCC. The Parish Clerk has asked Andrew Bathe to strim Green Lane and Park Lane at the end of September. To be discussed in the New Year and whether this is to be included as part of his grass cutting schedule.

19/71. To receive an update on Planning

Five new applications had been received since the last meeting.

- 19/00205/DISC, Discharge of Condition 3 (footpath details) of 17/01170/F in front of Swalcliffe Park School. Details approved by CDC.
- 19/01379/TCA, Fell 1 x Judas and replant new tree at Forge Cottage, Main Road. No comments or objections by PC or CDC.
- 19/01556/TCA, Tree work at St Peter and St Paul Churchyard. No comments or observations by PC.
- 19/01086/LB, Replacement front door and adjoining side window to front elevation in timber stained walnut at 1 The Tithings. The PC have no objections.
- 19/00186/TCA, Tree work at Langsat House, Main Road. No further comments or observations by CDC.

19/72. The following correspondence was received and circulated:

- CDC, Follow ups from Cherwell Parish Liaison Meeting
- Oxfordshire Association for the Blind, donation request
- CDC, Review of polling districts and polling places
- OCC, Winter Salt and salt bins

19/73. Councillors' Reports

The Chair noted that Cllr Woolston has resigned due to work commitments. He will continue to support the committee for the Woodland Play Area.

Action: The Parish Clerk to advise CDC of the resignation. The Chair to look at reassigning his responsibilities and write a letter of thanks to him.

Cllr Smith spoke about the Children's Christmas party and he will circulate costs. To be discussed at the next meeting.

Cllr Smith has agreed to discuss a ramp and barrier with Swalcliffe Park School. He will talk to them about the pruning of trees on the wall in Park Lane.

The shrub behind the defibrillator is growing and requires cutting back. The Chair to liaise with June Couch after the next meeting in October.

The bottom speed camera is not working. Cllr Taylor to liaise with the person who changes the batteries.

The Chair spoke about the website and agreed to make contact with David McLindon.

Assets of Community Value and Registering the Fuel Allotment will be discussed at the next meeting.

19/74. **Date and Time of next meeting**
Monday 21st October 2019 at 7.30pm.

There being no other business the meeting closed at 8.05pm.

DRAFT