

**Smaller authorities audit guidance
Swalcliffe Parish Council**

Bank reconciliation template

31 March 2019

| | £ | £ |
|-------------------------------|---------------|------------------|
| Balance per bank statement at | 31 March 2019 | 15,648.97 |
| Add: outstanding receipts | | |
| | | |
| | | - |
| Less: outstanding payments | | |
| | 31.40 | |
| | 145.00 | |
| | 20.00 | |
| | 446.00 | |
| | 600.00 | |
| | 1,821.47 | |
| | 72.36 | |
| | | 3,136.23 |
| Balance per cashbook at | 31 March 2019 | <u>12,512.74</u> |

31 March 2019