



WEEKLY REPORT

SATISFACTORY WORK REQUIRED
SEE NOTES

General appearance, is anything look out of place

Gate closure and anti trap

path inspection and depth of walk bark and raked where appropriate

edges of path and wood retainers

fence and enclosure

signs and seasonal information

dustbin area and buggy park

Playdale benches and seats

grassed area

Playdale play equipment gaps in wood and seats of swing

slide structure and run off zone

depth of play bark and rake where appropriate

Any contact emails reported to Management Committee

Notes of any action

Name of reporting agent

Date of report