

SWALCLIFFE PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING **OF 23RD JULY 2018 AT 7.30PM** **IN SWALCLIFFE VILLAGE HALL**

Councillors Present

Neil Urquhart (NU), Chairperson
Ben Benson (BB) - arrived late
Ken Hodgkinson (KH)
Victoria Taylor (VT)
Tom Woolston (TW) - arrived late

Christine Coles - Parish Clerk and three villagers

The Chair welcomed everyone to the meeting and advised that Mr Tom Woolston had been co-opted at the last meeting.

18/78. Apologies

Cllr McCallum (work) and Cllr Smith (work)

18/79. Declarations of Interest

None were declared.

18/80. To approve the minutes of the meeting held on 18th June 2018

The following amendments were made:

Item 18/63, page 3 paragraph 1, the word further added to the first sentence, The seven year lease will offer security and the Parish Council do not want the garage owners to incur further legal costs.

Item 18/68, list of correspondence to include the detailed document about the garages from Coin Hill received at the last meeting

The minutes were then approved and signed as a true record of the meeting.

18/81. Public participation session

There was nothing to discuss.

18/82. To note any matters arising from the minutes not included on this agenda for report only

Batteries for speed signs – Thanks were given to Mr Hill for his advice on new batteries. It was agreed for the Parish Clerk to order them. The solar type is another option. Parts would cost £100.00 but Mr Hill is very busy at present. It was agreed to consider this later in the year as this extra cost has not been included in this year's budget.

Speedwatch – There is no further news.

Overgrown foliage along the Main Road - A letter was sent by the Parish Clerk. This has now been cut back.

Light in phone kiosk for defibrillator - The Chair visited Mr and Mrs Carter to listen to their concern that the internal light looks unsightly in the village. The situation and lighting will be reviewed again in the Autumn. Mr and Mrs Carter have agreed to trim the tree.

18/83. To receive an update on the Swalcliffe Woodland Community Play and Picnic Area

Mr Foley was delighted to announce that the budget requirement of £42,562 has now been achieved.

Cherwell District Council Capital Community Fund - Last Thursday Mr Foley was advised that they had been granted the full amount of the grant application of £14,200. This news is the result of a number of months in discussions with CDC and the Government Department that supports the Capital Community Grant Scheme. Following the advice of CDC the overall budget was increased in order to obtain Community capital funding that will allow for the creation of a full public footpath that will run along the complete length of the wall in front of Swalcliffe Park School. The footpath will be laid with a foundation course and covered with a criss-cross membrane that will allow the grass to grow through keeping the pathway as natural as possible. There is planning approval from CDC for this.

The next meeting of the full Management Committee is due to take place on Tuesday 23rd July 2018. The meeting will be in the Upper bar at The Stags Head from 7.30. An agenda has been posted to Committee Members.

Hopefully, it will be the recommendation of the Woodlands Management Committee to SPC to approve the commissioning of the project.

The Management Committee will issue a full management plan; it is expected that the project will be completed in November/December 2018. The Management Committee will split into three sub groups that will cover 1) Management of the project 2) Marketing and 3) Communication and Finance.

The Committee has received offers of assistance from the Head of School at Frank Wise School, the Head of School at Sibford Primary School, Epwell District Councilors and a Principal Consultant at Oxfordshire Children's Social Services.

Thanks were given to all members of SPC for their support over the past four to five years for this project. The Parish Council gave full approval for the project to proceed and to contribute up to £10.5K towards the funding costs.

The Chair noted that the new playground will need to be added to the insurance schedule and the insurers notified of the project.

18/84. To receive an update on the garage lease

The Parish Council have had further advice from their solicitor. The Chair is to arrange to meet Mr Hill after his holiday. Mr Hill noted that further legal costs will be incurred on both sides before a resolution is reached.

18/85. To receive an update on the proposal to sell the freehold land in the garage area

A closed meeting was held on 16th July to discuss the sale of freehold land. A very detailed discussion took place. The Parish Council made the decision not to sell the land to Mr and Mrs Stanton. This was for two reasons. Parish land should not be sold unless there is a strong reason to do so and it is uncertain how the land may be used in future; additionally, the Parish Council has cash reserves and there is no significant project which requires funding. The second reason is that the Parish Council has also taken account of village opinion; some were in favour but the majority were against. A vote of thanks was given to Mr Stanton for his patience on the matter over the last three years.

18/86. Financial Report

The following payments were approved under statutory powers:
£68.40 to Andy Darby Electrical Ltd (reconnection of light in phone kiosk)
£600.00 to A Bathe (grass cutting)

18/87. To receive an update on Planning

One new application had been received since the last meeting.
18/01040/F, Alterations and single storey extension to Woodlands, Park Lane. No objections.

Updates on older applications were given:

- 18/00763/LB, Remedial work at Swalcliffe Barn. This has been withdrawn by OCC due to the collapse of the company Carillion.
- 18/00189/F, New Agricultural building, extension to silage camp, works to existing bund and screen planting at Stourwell Barn. This has been withdrawn by the applicant.
- 18/00519/F, Single storey rear extensions at Lime Tree House, Main Road. Approved by CDC.

18/88. To receive the following correspondence:

The following correspondence was received and circulated:

- OCC, Highways Maintenance Briefing
- Thames Valley Police, Community Forum Meetings
- OALC Draft AGM Minutes and GDPR Presentation

One item of correspondence was highlighted:

- OCC, Highways Maintenance Briefing. This will be placed on the Parish Council website.

18/89. Councillors' Reports

The matter of the blocked culvert in Brick Row will be looked at again. The Parish Clerk to forward the last email from OCC Highways to the Chair for him to send an email.

Now that all the council seats are filled, Councillor responsibilities will be assigned. The Chair to circulate the list for discussion at the next meeting.

18/90. Date and time of next meeting

Monday 17th September 2018 at 7.30pm

Meeting closed at 8.55pm.