

SWALCLIFFE PARISH COUNCIL

Chairperson: Mrs L Melvin
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Swalcliffe
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Parish Clerk: Mrs C Coles
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To members of the Council:

You are hereby summoned to attend an Annual Parish Council meeting of Swalcliffe Parish Council in the Village Hall on Tuesday 23rd May 2017 at 7.30pm for the purpose of transacting the following business:-

AGENDA

1. Elections

Election of Chairperson
Signing of Acceptance of Office form
Election of Vice-Chair

2. Apologies for absence

3. Declarations of Interest

4. Co-option of New Councillor

5. To approve and sign the minutes of the meetings of 11th April 2017

6. Open Forum

7. Matters Arising (for information only)

8. To decide where the defibrillator will be placed in the village

9. To review the draft planning applications for the Swalcliffe Woodland Community Play Area and receive an update on the project

10. Planning

New

17/00153/TCA, Fell 1 x Field Maple at 6 Brick Row

Older

17/00299/LB, Repair and maintenance works to curtilage listed wall and adjoining roofs at Swalcliffe Park School.
Approved.

To discuss any other applications received before the meeting

11. Finance Report

To approve the following payments:

£100.00 to R M Fletcher (internal audit)

£192.50 to CDC (planning application for the Swalcliffe Woodland Community Play Area)

£192.50 to CDC (planning application for path for the Swalcliffe Woodland Community Play Area)

£35.00 to Community First (membership)

£40.00 to OPFA (membership)

£350.00 to Gerry Melvin (grass cutting)

£117.50 to V Taylor (refreshments at APM)

£350.00 to Brethertons Solicitors (legal work on Play Area lease)

£526.46 to Parish Clerk (hours)

£39.37 To Parish Clerk (expenses)

£85.80 to Parish Clerk (mileage to meetings)

To approve a salary increase for the Parish Clerk in line with the 2016-2018 National Salary Award from NALC/SLCC

Annual Return 2016/17

To approve Section 1

To approve Section 2

12. Correspondence

CDC, Minutes of Extraordinary Meeting on 21st March 2017

Thames Valley Police, New Police and Crime Plan 2017-2021

CDC, Annual Satisfaction Survey

PCC, Launch of Victims First Website

CDC, Invitation to Cherwell Parish Liaison Meeting on 21st June

CDC, Parish Members Allowances for 2017-18

OALC, Transparency Code Grant

Mr and Mrs Taylor of Blenheim Farm, Shutford – Planning application for a telephone mast

13. Councillors Reports

14. Date and time of next meeting, 4th July at 7.30pm

18.05.17

DECLARATIONS OF INTERESTS

Members are reminded to declare any interests on any item on this agenda in accordance with Swalcliffe's Parish Council's Code of Conduct

