

# SWALCLIFFE PARISH COUNCIL

## A PARISH COUNCIL MEETING HELD 8<sup>TH</sup> SEPTEMBER 2009 AT 7.30PM IN SWALCLIFFE VILLAGE HALL

### Councillors Present

Julie Carpenter (JC)

Mike Stanley (MS)

Mick Foley (MF)

Jane Gallick (JG)

Mike Taylor (MT)

Dan Parish (DP), Christine Coles, Parish Clerk (CC) and one villager

### 1. Apologies

Patrick Bradshaw

### 2. Declarations of Interest

DP declared an interest in the planning application at Lime Tree House although his property does not adjoin it.

### 3. Minutes of last meetings held on 21st July 2009

The minutes were agreed and signed as a true record of the meeting.

### 4. Matters Arising from the previous meeting

*Registration of Swalcliffe Common - Ongoing.*

*Children At Play Sign for Bakers Lane - Ongoing.*

*CDC, Village Traffic Calming - Portable Speed Indicator Signage -* The Clerk had spoken to OCC Highways about speed humps and a permanent speed indicator sign and this has been passed to Louise Harrison who is on holiday at present. They have advised it will be a long and complicated process.

*Upkeep of church garden planted by Betty Panks -* MS to speak to Mark Parsley.

*Work at Jesters -* The Clerk had written to Jesters who have confirmed all the major work is complete. The owners have laid two tones of hardcore in front of part of the garage area nearest their property to ensure that area was left as it was found by them. More stone is needed, possibly 5 tonnes at £14 per tonne. MT to speak to Gillian Brookes about removing the concrete strip in front of her garage which is acting as a dam.

*Bench by bus stop -* MF confirmed the bench is now finished and ready. It was recently shown at the Moreton Show and was very well received. A plaque has been prepared and it was agreed the bench will be unveiled at the fun day on Sunday 20<sup>th</sup> September. MF to find out the cost of the wood so that a cheque can be raised.

*Parish Pit* - Graham & Rosen replied via email on 29<sup>th</sup> July and a return email was sent via PB to Graham & Rosen on 5<sup>th</sup> August. Graham & Rosen have subsequently replied to note they will speak to their client and respond in due course. PB to chase if no response is received by the end of the week.

*Wall outside Backwater* - Ongoing.

*Freedom of Information* - JC has now received paperwork detailing how the Banbury Guardian are insisting on submissions being presented for insertion in the Village section.

*Removal of Sycamore Tree o/s Rock Cottage* - MS has completed the relevant paperwork to have the tree removed. A field maple tree will be planted further from Maurice Coolings wall instead.

*Tree by the Old Bakehouse* - MS has signed paperwork via Fountains to have the tree removed although the trunk will be left. MS to tell Colin/Gerry or Stuart that there will be logs available for collection. MT to remove if they do not want them.

*09/00782/F, Proposed 3.6m high fence around tennis court at Upper Lea Farm, Swalcliffe Lea.* This application was withdrawn by the applicant.

*OCC Speed Limit Review on B4035* - JC responded to the letter to ask OCC to consider lowering the speed limit between Tadmarton and Swalcliffe to 50mph.

*09/00571/F, Removal of rear lean-to extension and replacement with new room. Restoration of rear external wall of building and boundary wall at 2 The Green.* A letter from CDC was received to advise that 2 appeals to the Secretary of State have been made. This follows the refusal of planning permission and listed building consent by CDC. Comments are to be made by 6<sup>th</sup> October.

*Pothole in Park Lane* - This has been repaired.

## **5. Planning applications**

One new application had been received since the last meeting

- *09/1091/CAC, Demolish existing outbuilding and associated shed and greenhouse and construct new 3 bedroom cottage at Lime Tree House, Main Road.* MS has spoken to Gerry Melvin who is a neighbour and has no objections. The Parish Council need to look at the previous application to see if there are any major changes.

A decision notice had been received

- *09/00144/TCA, felling of three trees at Forge House, 5 Old Forge Yard.* This has been approved by CDC.

## **6. To receive a progress report on creation of a Parish Council website**

A presentation was made by David McLindon on a website for Swalcliffe. The address is [swalcliffe.village.co.uk](http://swalcliffe.village.co.uk) and is currently owned by Swalcliffe Society who have agreed to sign it over to the parish council. Mr McLindon suggested he would send the link via email to all the councillors for them to view the website at their leisure.

It was agreed the website would be a huge asset to the Parish Council enabling a lot of information be made available to the village at the click of a button.

**7. Financial Report**

The following payments were approved at the meeting:

- £55.35 to SLCC (purchase of Local Council Administration book, 8<sup>th</sup> Edition)
- £120.00 to Gerry Melvin (grass cutting)
- £50.00 to Swalcliffe Village Hall (hire of hall for 2008/9. Old cheque 000205 was mislaid)

**8. Correspondence**

The following correspondence had been received and was distributed to the councillor's:-

- CDC, Invitation to Seniors Forum on 28<sup>th</sup> September 11-1.30pm
- CDC, Annual Electric Blanket Testing Campaign 2009 - Details on notice-board
- CDC, Rural Affordable Housing Improvement Plan
- OCC, Highways Annual Report 2008/9
- CDC, Special Edition Cherwell link: ECO - Towns
- OCC, Countryside Service Annual Report 2009
- Thames Valley Police, Neighbourhood Policing

The Clerk highlighted one item of correspondence:-

Thames Valley Police, Neighbourhood Policing. The Clerk advised there are details within this letter of the NAG meetings and DP confirmed that Gerry Melvin is still interested in representing the village. The Clerk to copy the letter and send Gerry a copy.

**9. Councillors Reports**

- MS had received a complaint about the yew trees overhanging land between Bakers Lane and the Square. They were trimmed 2/3 years ago but have grown since. DP to get two quotes for trimming them again.
- MF spoke of overhanging bushes along the Main Road which need trimming back. JC to put a note in the Link.
- JC spoke of the website and to register the web address for any correspondence which needs a postal address. Post could either be sent to the village hall or Clerk. The village hall is currently not registered and does not have a postcode. It was agreed all correspondence relating to the website which should not be too much, will be sent to the Clerk.

**10. Date and time of next meeting**

Tuesday 20th October 7.30pm in the Village Hall

Meeting Closed 9pm