

# SWALCLIFFE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD 24th MAY 2011 AT 7.30PM IN SWALCLIFFE VILLAGE HALL

### Councillors Present

Julie Carpenter (JC)  
Patrick Bradshaw (PB)  
Mike Stanley (MS)  
Mick Foley (MF)  
Mike Taylor (MT)  
Dan Parish (DP),  
Christine Coles, Parish Clerk (CC)

### **1. Elections**

#### *1a. Election of Chair*

JC was elected to be Chair and all the councillors voted in favour.

#### *1b. Chairs Declaration of Acceptance of Office form*

JC duly signed the Declaration of Acceptance of Office form and this was passed to the Clerk for filing.

#### *1c. Election of Vice-Chair*

PB was elected to be Vice-Chairman and all the councillors voted in favour.

### **2. Apologies**

Jane Gallick

### **3. Declarations of Interest**

MS and MF declared interests in the payments made in respect of the Royal Wedding Day celebrations and clearing the overgrowth at the Church.

### **4. Minutes of last meetings held on 5th April 2011**

The minutes were agreed and signed as a true record of the meeting.

### **5. Matters Arising from the previous meeting**

*Registration of Swalcliffe Common - Ongoing.*

*Cutting of churchyard by Gerry Melvin - There have been a few email conversations with Gay Harris regarding this activity but everyone is now clear as to our intentions.*

*Parish Pit - There is no further news. It was agreed the area needs tidying up.*

*Action: JC to ask Gerry Melvin to trim the area and invoice the Parish Council. JC to take photos of the area once done. PB to contact the other parties solicitors to advise if there is no contact the Parish Council will register the land.*

*Tree by the Old Bakehouse - This has not been removed yet.*

#### *Speedwatch*

*Action: DP to invite Angela Alford of Thames Valley Police to a meeting to discuss the speedwatch results.*

#### *Coping of wall around the Green*

*Action: The Chair to ask Paul Waller and Mr McNally for a quote.*

*White gates to mark entrance to the village - The Chair and Parish Clerk had met a representative of OCC Highways to agree positions and size of white gates. OCC will still install the gates free of charge.*

*Action: The Clerk to chase OCC Highways for an update.*

*LED lights along Main Road - A meeting was held with Clearview Traffic and they have quoted for the supply of lights, 1 to be placed every 5 metres. The quote was for 44 lights and a days labour totalling £3500.00 based on a overall distance of 200 metres. On a sunny day the lights charge for 3 hours and they work for 200+ hours. The lights are a different colour and would not confuse motorists with those placed on the road. MT suggested that one is placed every 8 metres to see how successful it would be.*

*Action: JC to carry out a test run with LED torches that she owns herself. MF to get an updated quote and include the area from the Manor to the Barn.*

*PAYE for Parish Clerk - This is in hand.*

*Village Clearing Day - The original date had to be cancelled. A new date has been set for 25<sup>th</sup> June. The councillors discussed overgrown vegetation along the Main Road which is dangerous for people walking along.*

*Action: JC to put a note in the Link asking for overgrown vegetation to be cut back. JC to purchase weedkiller to kill the weeds along the path.*

*Clearing of overgrowth at Church - Thanks was given to everyone who helped with this work.*

## **6. Planning applications**

No planning applications had been received since the last meeting.

## **7. Financial Report**

The following payments were approved at the meeting:

- £113.00 to David McLindon (Royal Wedding Food)
- £232.00 to Gerry Melvin (grass cutting)
- £254.03 to Stags Head Public House (Royal Wedding celebrations)
- £64.30 to M Foley (Royal Wedding celebrations and clearing overgrowth at church)
- £18.00 to SLCC (Clerks subscription)

*To approve and sign Sections 1 & 2 of the Annual Return 2010/11*

The Annual Return for 2010/11 was duly accepted by the council and the Chair and Responsible Financial Officer signed off Sections 1 and 2.

*Action: The Clerk to meet Andrew Hutton to carry out the internal audit on 25.04.11.*

**8. Correspondence**

The following correspondence had been received and was distributed to the councillor's:-

- St John Ambulance - donation request
- Invitation to CDC Parish Liaison Meeting on 8<sup>th</sup> June. Councillors to inform the Clerk if they wish to attend.

**9. Councillors Reports**

MT asked for an update on the proposed kerbing work by Gerry Melvins House. It would have been too expensive to have the kerbing work carried out along a small distance of the road but OCC have agreed to redress the road.

*Action: The Parish Clerk to get confirmation from OCC Highways.*

MF suggested that the new Head, Mr Hingorani of Swalcliffe Park School is invited to a future meeting.

*Action: The Parish Clerk to send him an email with suggested future meeting dates (5<sup>th</sup> July or 6<sup>th</sup> September).*

**10. Date and time of next meeting**

Tuesday 5<sup>th</sup> July at 7.30pm in the Village Hall.

Meeting Closed 8.45pm