

# SWALCLIFFE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD 18<sup>TH</sup> JANUARY 2011 AT 7.30PM IN SWALCLIFFE VILLAGE HALL

### Councillors Present

Julie Carpenter (JC)

Mike Stanley (MS)

Mike Taylor (MT)

Jane Gallick (JG)

Patrick Bradshaw (PB)

Christine Coles, Parish Clerk (CC)

### 1. Apologies

Dan Parish and Mike Foley

### 2. Declarations of Interest

There were no interests to declare.

### 3. Minutes of last meetings held on 2<sup>nd</sup> December 2010

The minutes were unanimously agreed and signed as a true record of the meeting.

### 4. Matters Arising from the previous meeting

*Registration of Swalcliffe Common - Ongoing.*

*Upkeep of church garden planted by Betty Panks - MS had contacted Mr Stevens who has agreed to thin the trees, weed the area and take away the rubbish for £350.00. It was agreed he should do the work.*

*Action: MS to instruct Mr Stevens to do the work asap.*

*Parish Pit - PB has chased this but there is no further news.*

*Tree by the Old Bakehouse - This has not been removed yet. If Fountains request removal of the tree, they do not have to get planning permission. If the Parish Council requested it, they would have to get planning permission. CDC have offered their help in speaking to Fountains to get the tree removed.*

*Action: The Clerk to pass contact details of Fountains to MS who will make a personal complaint about the tree.*

*Flooding in the garage at Backwater*

*Action: CC to chase OCC Highways as they had previously suggested putting a grid in place to take the water which runs down Bakers Lane.*

*Swalcliffe Park School - The Clerk to ask Doug Seymour for a name and address for the new Head who will start in September.*

*Speedwatch Initiative - JC to ask DP if he was able to write an update for the newsletter.*

*Children's party* - The party was very successful, thanks were given to Kate Foley for organising and also Doug Seymour. A float had been passed to Kate Foley beforehand for £100.00 but total costs were £134.07. An additional payment of £34.07 to be made under item 8.

*Coping of Wall Around the Green* - JC to contact Mr McNally once the winter has passed. The Clerk confirmed the excess level on the insurance policy is £250.00.

*White gates to mark entrances to village* - OCC Highways have confirmed they will absorb installation costs as long as they are installed before end of March.

*Action: JC to get measurements of gates.*

*LED lights on pavement on Main Road* - The Parish Clerk confirmed the email with details about LED lights had been sent to Cllr Foley.

*Royal Wedding Celebrations* - A note will be put in the Link to see if there is any interest for a party.

*Action: The Clerk to find out if CDC are giving money out to help with village celebrations.*

*Area in front of garages* - MT had looked at the area and did not think it was too bad.

#### **5. To set the budget for 2011/2012**

The clerk outlined income and expenditure for the current year. The council discussed maintenance of the churchyard as a general remark had been made about the state of it. In the past the Parish Council have always given £300 to the PCC for maintenance of the churchyard.

*Action: MS to ask Gerry Melvin and Mr Stevens to quote for this additional work. PB to speak to the PCC about changing the existing arrangement.*

It was agreed the precept payment for 2011/12 be set at £5500.

*Action: The Parish Clerk to notify CDC.*

#### **6. To agree and renew insurance schedule with Broker Network Ltd**

The current insurance schedule is due to expire on 25<sup>th</sup> February. Broker Network have quoted £893.25 for one year or £808.17 if the council wished to enter a long term agreement for 3 years until 24<sup>th</sup> February 2014. It was agreed the council would enter into the long term agreement to make a saving of £85 per year.

*Action: Cheque to be raised under item 8.*

#### **7. Planning applications**

Two new applications had been received since the last meeting:-

- 10/01853/LB, Additional external stonework repairs at Swalcliffe Manor, Main Road.

- 10/01838/F, Replace 1 window with French doors in dining room. Replace 2 french doors in living room with fixed glazed panel. 3 conservation rooflights to north elevation of garage. Insertion of gate to front boundary wall at Slade House, 5 The Tithings.

## **8. Financial Report**

The following payments were approved at the meeting:

- £105.00 to Swalcliffe Village Hall (hire of hall for meetings)
- £60.00 to M Taylor (Christmas tree)
- £34.07 to K Foley (Christmas party expenses)
- 808.17 to Broker Network (insurance)
- £80.00 to The Link (donation)

## **9. Correspondence**

The following correspondence had been received and was distributed to the councillor's:-

- To discuss and agree an annual donation to the 'Link Magazine'. It was agreed a donation of £80.00 would be given this year. Cheque to be raised under item 8.
- Local Government Boundary Commission, Electoral Review of Oxfordshire. Poster to be put on the notice-board.
- Royal British Legion, Details of 'Great Poppy Party Weekend'

## **10. Councillors Reports**

- Mrs Couch had advised that if the new kerb went ahead on the Main Road this would interfere with the new entrance that she was having built by her property. The new kerb is not planned to go that far along the road.
- MS reported damage being made to footpaths and bridleways by horse riders.
- JC reported the hazardous parking by work contractors outside the church which has prevented people from walking on the pavement during the icy weather.  
*Action: The Clerk to report to PCSO's Angela Alford and Richard Miller.*
- The Chair had looked at the document to Review the Effectiveness of Internal Audit and it is hard to follow.  
*Action: The Clerk to seek further guidance from OALC.*

## **11. Date and time of next meeting**

1<sup>st</sup> March 2011 at 7.30pm in the Village Hall.

Meeting closed 9pm