

# SWALCLIFFE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING OF 5th MARCH 2013 AT 7.30PM IN SWALCLIFFE VILLAGE HALL

### Councillors Present

Julie Carpenter (JC)  
Jane Gallick (JG)  
Mick Foley (MF)  
Mike Taylor (MT)  
Patrick Bradshaw (PB)  
Christine Coles, Parish Clerk (CC)

### 1. Apologies

Cllr Watkins

### 2. Declarations of Interest

No interests were declared.

### 3. Minutes of last meeting held on 22<sup>nd</sup> January 2013

An amendment to be made to last sentence of page 3 under Planning, 12/01772/F, Construction of a tennis court at the Mount, Green Lane. Sentence to now read 'A unanimous vote was recorded which subsequent to the meeting has been amended to read a majority vote'. The minutes to be signed off at the next meeting.

### 4. Matters Arising from the previous meeting

*Registration of Swalcliffe Fuel Allotment (Swalcliffe Common)* - It was agreed this should now read 'Registration of Swalcliffe Fuel Allotment'. JC to have a look at what is required to register the land and speak to Maurice Cooling.

*White gates to mark entrances to the village* - There is no further news. The Parish Clerk to ask OCC Highways for the latest position and ask for sizes of gates and costs etc to try and move this forward.

*Plant for wellhead* - JC to ask Jeff Demmar for advice on which spring plant could be purchased.

*Parish Pit* - There is no further news on this. The Clerk to send a letter to Graham and Rosen Solicitors asking for an update. JC to look and see if the area has been registered.

*Work to land behind village hall* - Cllr Taylor has advised he could place two tonnes of grit into the hole in the car park in front of the garages which would be a cheaper option. Materials and labour would cost £100.00. The Clerk to call Mr and Mrs Stanton to ask for a financial contribution for this work.

*Missing 'Park Lane' sign* - A new road sign has been ordered via Cherwell District Council.

*New Bus Shelter* - To carry forward to the next meeting. The Clerk to obtain insurance costs.

*Bench outside the church* - The bench has not been taken away yet. MF to speak to Mark.

*Trimming of trees on the Green* - Doug Seymour has asked via email if the Parish Council still plan to ask for permission from CDC to lift the crowns of these trees. JC to look into.

*Brick work in the wall by the steps to the stream in Bakers Lane.* - Paul Waller has rebuilt the wall and the invoice for £400.00 is to be paid. To cover under Finance, item 8.

*Flooding in Park Lane* - The Clerk emailed OCC Highways for an update but received no response.

*Condition of Main Road which is sunken in some parts* - This was reported to OCC Highways.

**5. To discuss the idea of purchasing a defibrillator**

It was agreed to leave this idea until the pub reopens as the pub would be an accessible point to keep the defibrillator. Two medically qualified people would be needed plus another back up person.

**6. To discuss the idea of producing a Neighbourhood Plan**

The Clerk suggested the council consider joining the Oxford Rural Community Council who have a lot of experience in producing Neighbourhood Plans. At present there is limited information being circulated about them. The council agreed to join.

**7. Planning applications**

There were no planning applications to consider.

**8. Financial Report**

*The following payments were approved at the meeting:*

- £80.00 to The Link (donation)
- £82.00 to Gerry Melvin (grass cutting)
- £133.07 to OALC (Subscription 2013/14)
- £254.63 to Parish Clerk (hours)
- £400.00 to Paul Waller (repair of fallen wall in Bakers Lane)
- £50.00 to ORCC (membership)

**9. Correspondence**

- CDC Report of the Parish Remuneration Panel on the Review of Parish Members Allowances for the 2013/14 Financial Year. The Clerk to circulate to all councillors for discussion at the next meeting.
- OCC, Reuse trial at Alkerton Household Recycling Centre. A poster giving details has been put on the notice-board.
- Letter from Erica Rifat of Bacon Farm re repair of the track through Swalcliffe Common. Julian and Erica Rifat are the new owners of Bacon Farm which is situated beyond Swalcliffe Grange Farm and is accessed from the one direction through Swalcliffe Fuel Allotment. Recent discussions have taken place about repairs to the track to Bacon Farm. Suggestions have been made that the track is repaired using concrete to fill the potholes and level off the track.

The Parish Council agreed to raise no objections. The Parish Clerk to respond.

- Oxfordshire Playbus, donation request. It was agreed not to support.
- ORCC, Details of new membership scheme. Swalcliffe Parish Council have agreed to become members.
- Email from Ben Simpson of Wolfson College about Neighbourhood Return Project. This project is aimed to provide a network of volunteer searchers who can give support to carers of people with early dementia who wander and get lost. A number of vulnerable people have registered including someone near Swalcliffe. Mr Simpson wants to make contact with groups in the area and put an item in the newsletter. The Clerk to check and see if Tadmarton Parish Council have put an item in 'the Link'.
- Resignation letter from Cllr Michael Stanley which was accepted. The Parish Clerk to advise the Monitoring Officer at CDC.

## **10. Councillors Reports**

The Parish Council to look at replacing Cllr Stanley. A note to be put in 'The Link' and on the notice-board advertising the vacancy.

The overall planning process was discussed. All councillors to be advised via email when a new planning application is received by the Clerk. It will be up to the councillors to look online or look at the paper copy in circulation. The paper copy to be sent to Cllr Taylor first.

Standing orders to be reviewed at the next meeting.

Cllr Foley advised that the police are visiting the village on Saturday 9<sup>th</sup> March between 2pm and 4pm.

There is still ongoing communication being received about broadband. In a recent email from Paul Hobson, Swalcliffe are top of the list for having the most registered people.

## **11. Date and time of next meeting**

16th April 2013 - Parish Council meeting at 7pm followed by Annual Parish Meeting at 7.30pm

Meeting Closed 9.00pm