

# SWALCLIFFE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING OF 4th SEPTEMBER 2012 AT 7.30PM IN SWALCLIFFE VILLAGE HALL

### Councillors Present

Julie Carpenter (JC)  
Jane Gallick (JG)  
Mick Foley (MF)  
Patrick Bradshaw (PB)  
Christine Coles, Parish Clerk (CC),

### 1. Apologies

Cllr's Taylor and Stanley

### 2. Declarations of Interest

No interests were declared.

### 3. Minutes of last meetings held on 26th June 2012

The minutes were agreed and signed as a true record of the meeting.

### 4. Matters Arising from the previous meeting

*Registration of Swalcliffe Common - Ongoing.*

*White gates to mark entrance to the village - CC to chase OCC Highways again.*

*Undergrowth in churchyard - The area needs to be sprayed again.*

*Plant for wellhead - To carry forward to next meeting.*

*Parish Pit - This is ongoing. The Clerk confirmed the council have £10M public liability cover.*

*Action: The Parish Clerk to check with insurers that there is cover on land that is leased. JC to ask Gerry to trim the area.*

*Land behind Jesters - The Clerk has checked the filing cabinet in the hall and is still unable to find any final paperwork relating to the sale of land and agreed conditions of sale.*

*Action: JC to check Land Registry for any conditions of sale that might be on the website.*

*Planning Application 12/00826/F, Conservatory to rear of property at The Old Dairy, Park Lane, Swalcliffe. This has been approved by CDC.*

*Parking at the Barn* - An email had been received from Doug Seymour noting that, in his opinion, an inaccurate suggestion had been minuted at the last council meeting about the parking by the school at the Barn. The minute noted at the last council meeting was correct and raised by a parishioner. It is the correct procedure to bring any matters of concern raised by parishioners to meetings. It was also thought by many that the work would be starting after the end of school term. It is the schools responsibility to inform neighbours of agreed parking arrangements.

*Action: The Chair to reply to Doug Seymour.*

*Speed signs* - An email was circulated by Dan Parish in early July giving the VAS counter reading for both ends of the village. He will be invited to a future council meeting.

*Mirror opposite Green Lane* - It was agreed that a mirror is to be considered for siting opposite the turning out of Green Lane as it is very dangerous.

*Action: The Clerk to contact OCC Highways to gain permission.*

**5. To discuss the Parish Councillor vacancy**

The vacancy has first to be advertised for fourteen days and it was agreed a notice would be put on the notice-board, in the Link and in the Banbury Guardian. If ten electors do not write to CDC, then the council can co-opt a person onto the council. The Clerk to write to the Monitoring Officer at Cherwell District Council to advise of the vacancy and notices to be put up on 27.09.12 for fourteen days.

**6. To discuss the problems that surround the area behind the village hall**

An email was received from Doug Seymour asking the Parish Council to arrange clearance of the nettles from the land by Mrs Brookes' garage and the wasteland at the back of the hall as they are encroaching on the access path around the back and side of the hall.

*Action: JC to ask Gerry to strim the area. Weed killer will need to be used.*

**7. Planning applications**

A decision notice had been received from CDC for:

*Lower Lea Farm, Swalcliffe Lea, Retrospective - Change of use from agricultural to B2 for the making of bee hives.* This was approved.

No other applications had been received.

**8. To discuss winter gritting arrangements**

The Parish Council have received the winter gritting arrangement details from OCC via email. It was agreed to order the free bag of salt as per last year.

*Action: The Parish Clerk to complete the form and email to OCC Highways.*

## 9. Financial Report

*The following payments were approved at the meeting:*

- £187.00 to Gerry Melvin (grass cutting)
- £35.50 to Mike Foley (Diamond Jubilee expenditure)
- £35.40 to Taylor Farms (Purchase of Grazon to control weeds)
- £136.50 to Parish Clerk (hours)
- £8.02 to Parish Clerk (expenditure)

## 10. Correspondence

- CDC, Annual Electric Blanket Testing Campaign 2012. Details to be put on the notice-board
- CDC, Forthcoming Consultation Notification for Town/Parish Councils
- CDC, Cherwell Local Plan
- Details of Affordable Rural Housing Conference on 26<sup>th</sup> September in Abingdon
- Thames Valley Primary Care Agency, Application for premises approval in Chipping Norton

## 11. Councillors Reports

A pothole was reported at the bottom of Green Lane.

*Action: The Parish Clerk to report to OCC Highways.*

Concern was noted by a villager about the look of the green fence which has been put up around Swalcliffe Park School. It was felt that it might be a temporary measure as the dry stone wall is damaged.

*Action: JC to speak to Cathy Stoertz, Chair of Governors.*

The matter of the missing 'Park Lane' sign was raised.

*Action: The Parish Clerk to ask CDC.*

## 12. Date and time of next meeting

Tuesday 16th October, Parish Council meeting at 7.30pm

Meeting Closed 8.20pm