

SWALCLIFFE PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING **OF 17TH MAY 2016 AT 7.00PM** **IN SWALCLIFFE VILLAGE HALL**

Councillors Present

Jenny Bell (JB)
Ben Benson (BB)
Lizzie Melvin (LM)
Ryan Smith (RS)
Mike Stanley (MS)
Victoria Taylor (VT)

Cllr Melvin agreed to take the minutes in the absence of the Parish Clerk.

1. Elections

1a. Election of Chair

Cllr Bell was elected to be Chair.

1b. Signing of Declaration of Acceptance of Office form

To carry forward to the next meeting.

1c. Election of Vice-Chair

Cllr Melvin was elected to be Vice-Chair.

2. Apologies

Parish Clerk

3. Declarations of Interest

Cllr Melvin declared an interest in the grass mowing.

4. To approve the minutes of the previous council meeting held on 26th April 2016

To carry forward due to absence of Parish Clerk.

5. To discuss the offer from Mr Stanton to sell 2 single garages

A second offer was received from Mr. Stanton for the two single garage plots, including the land to the front and rear and the double garage. Councillors went outside to look at the garage area. It was generally discussed by all. It was decided by majority input that the preferred option would be to consider a single garage plot nearest to Jesters together with the land between that garage plot and Jesters' boundary as the preferred selling option. Land to the front of the garage could be considered as long as a service charge was included for use of the shared access. This idea following that suggestion by Councillor Benson.

The preference overall is to eventually gain back ownership of the whole site and all the garage building thereon. However, this is a matter of activity over future time as the current buildings come up for sale.

6. To receive an update on the defibrillator

SSE are deciding on grant applications on 6th June. The grant will pay for the purchase of the defibrillator and cabinet.

7. To receive an update on grass cutting

Whilst Gerry recovers from his operation, Andrew Jon Bathe will cut the churchyard and Paul Crockett will cut the village. They will submit their own invoices.

8. To receive an update on the culvert in Brick Row

The Parish Clerk has heard nothing from OCC and will now contact Duncan Jack and the Environment Agency.

9. To discuss the work being done by Swalcliffe Park School in Park Lane

The school have done some work in cutting back but left a pile to be cleared. Cllr Benson will speak to the school. A letter of thanks to be sent to thank them for getting on with the clearance and removing debris from roadside.

Action: Mark Williams to give an update on the next work programme.

10. Finance Report

The following payments were approved:

£192.00 to Bannor Electrical (work in village hall)

£100.00 to R M Fletcher (internal audit)

£125.00 to V Taylor (APM refreshments)

£386.93 To Parish Clerk (hours)

£97.00 to G Melvin (grass cutting)

Thanks was given to Cllr Taylor for providing the refreshments at the Annual Parish Meeting.

11. Correspondence

The following correspondence had been received:

Sgnt Becky Fishwick, TVP Priorities for 2016

OCC, Bus update

OCC, Oxfordshire Together update

SSE, Grant application form update

CDC, Cherwell Parish Liaison meeting on 8th June. Cllr Stanley will attend.

PCSO Claire Brennan, various

OCC, Bus update. The bus service is being reduced from 7 buses to 4 and is being funded by Warwickshire County Council.

12. Councillors Reports

Roads – Cllr Benson noted that there is no money to mend roads. Bus routes seem to take president over other minor routes. The more people that report potholes the better.

Cllr Melvin noted that an energy audit for the hall can be carried out. It would cost £300 for a survey. There may be a grant to help with the cost. Some improvements could be walls filled with foam, double glazed windows and loft insulation.

The idea of a 20mph sign is plenty for the top of Bakers Lane and Park Lane was put forward.

Cllr Benson noted that there is interest in the Councillor vacancy. That person may come to the next meeting.

Woodland Play Area – A meeting was held with “4 Corners” who have designed areas for other schools. There is a management meeting on 19th May and a meeting with OPFA on 30th May. The plan is to present all the documents to the Parish Council before the next meeting on 21st June. Cllr Stanley asked if benches will be provided for visitors and this is up for discussion. The first stage of planning will be presented to the Parish Council and then a formal application will be submitted to CDC.

13. Date and time of next meeting

Tuesday 21st June at 7pm

