

# SWALCLIFFE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING OF 25TH FEBRUARY 2014 AT 7.30PM IN SWALCLIFFE VILLAGE HALL

### Councillors Present

Julie Carpenter (JC), Chairperson  
Patrick Bradshaw (PB), Vice-Chair  
Mick Foley (MF)  
Jane Morgan (JM)  
Mike Taylor (MT)  
Charlotte Watkins (CW)  
Christine Coles, Parish Clerk (CC) and one villager

### 1. Apologies

None

### 2. Declarations of Interest

MF declared an interest under item 6 as he rents a garage.

### 3. Minutes of last meeting held on 14<sup>th</sup> January 2014

The minutes were approved and signed.

### 4. Matters Arising from the previous meeting

*Registration of Swalcliffe Fuel Allotment* - No suitable documents to help with the registration, have been found yet.

*White gates to mark entrances to the village* - Three new white gates have been installed by OCC at both ends but the single post is missing from the Sibford end. The Parish Clerk to contact OCC.

*Plants for wellhead* - JC to buy the plants in the Spring.

*Parish Pit* - PB and CC to draft a letter.

*Bench outside the church* - The bench has been re-varnished and returned. A letter of thanks to be sent to Mark and Vanessa Hutchinson as they are not charging for this work.

*Trimming of trees on the Green and in front of the school* - JC has contacted two companies about a quote but not heard back from them. A third quote is needed and the Parish Clerk is to pass contact details to JC of Trinity Oak, who advertise in the Link.

*Vacancy on council* - There is still a vacancy.

*Registration of area in front of school* - The paperwork has been sent off to the Land Registry.

*Trimming of overgrown vegetation* - Gerry Melvin to do the work.

*Cutting of the village and churchyard* - A letter was sent to Gay Harris of the PCC to note the cutting arrangements for the churchyard. Mrs Harris noted that the letter would be presented to the PCC and she thanked the Parish Council for continuing to fund the cutting of the churchyard. MT noted that the PCC are talking about making a path through Betty Panks garden for disabled access and they did not realise there was an account with money to be used for the upkeep of the garden. The Parish Clerk to contact Gay Harris to advise about the bank account and ensure the family are contacted.

*Dogs off leads* - MF noted there was a recent incident with a dog and a resident of the village. MF circulated a form of words that can be put in the Link.

*Parish Plans* - The Parish Clerk to invite Aimee Evans of ORCC to the Annual Parish Meeting in July and talk about parish plans.

*Garage Lease* - The current lease was circulated to all councillors.

*Parking around the village hall* - A large flip sign has been organised but cannot be put out if the car park is full. The area seems to be mainly used by residents of Madmarston View and other people when visiting relations during holiday time. A suggestion was made for the residents who use the area to obtain a permit which could be accessed through the website. Car registration and contact details would have to be included so that an email can be sent round if there is going to be a function in the hall. JC to speak to David McLindon who looks after the website about this idea.

## 5. Planning applications

No planning applications were received.

The Parish Clerk gave an update on older applications:-

*13/01889/F, Change of use from admin/classroom space to residential at Lodge Cottage, The Square.*  
Approved by CDC.

## 6. To discuss future plans for the village hall

MF spoke about the running of the village hall now that Doug Seymour has moved out of the village. JC was passed the administration paperwork some time ago and some new people have expressed an interest in joining the committee. A meeting is to be arranged and the committee to elect a new Chairperson.

*Action: JC to speak to Mike Stanley about arranging a meeting.*

## 7. To receive a presentation of possible ideas for "The Welcome to Swalcliffe" introduction book

MF showed a draft book which could be put online and be used as a paper copy. There is more work to do on this by MF. Carole Moir has expressed an interest in helping with the book.

## 8. To receive a report back from the meeting of Local Parish councils held on 20<sup>th</sup> January

MF noted that twelve people attended from surrounding villages. Subjects discussed were broadband, community plans (there are funds available at CDC), Shennington have purchased a defibrillator at a cost of £2K, village parking and how money received from garage rent is given to village hall funds.

## 9. Financial Report

*The following payments were approved:*

- £6.48 to Stags Head PH (electric used for Christmas lights)
- £300.85 to Parish Clerk (hours)
- £39.78 to Julie Carpenter (leaving present for Doug Seymour)
- £197.98 to ABC Advertising Designs Ltd (website costs)

10. **Correspondence**

- OCC, Consultation Draft Rights of Way Plan
- OALC, Council Tax Referendum Principles
- Doug Seymour. Email of thanks for leaving present and kind words from JC.
- OALC, Repeal of s.150 of LGA 1972
- OALC, Community Information Network Partnership Meetings
- OALC, Draft regulations Openness of Local Government bodies draft regulations (filming and recording of meetings)
- OCC, Flooding Survey
- CDC, Report of the Parish Remuneration Panel on review of Parish Members Allowances for 2014/15
- OCC, Better Broadband is coming

The Clerk highlighted one item of correspondence:

- CDC, Report of the Parish Remuneration Panel on review of Parish Members Allowances for 2014/15.  
It was agreed not to adopt a members allowance scheme. A notice to be put on the notice-board.

11. **Councillors Reports**

JM mentioned the 30mph sign which is flashing at lower speeds. JM to speak to Dan Parish about the sign and Cassie and Karen about speedwatch now that Doug Seymour, who was the co-ordinator, has left the village.

MF reported the garage area which is in a bad state of repair again at one end.

The Parish Clerk to circulate a shorter draft version of standing orders to approve at the next meeting.

12. **Date and time of next meeting**

Tuesday 8th April 2014 at 7.30pm.

Meeting Closed 9.30pm