

SWALCLIFFE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF 8TH APRIL 2014 AT 7.30PM IN SWALCLIFFE VILLAGE HALL

Councillors Present

Julie Carpenter (JC), Chairperson

Mick Foley (MF)

Jane Morgan (JM)

Christine Coles, Parish Clerk (CC) and one villager

1. Apologies

Cllr's Bradshaw, Taylor and Watkins

2. Declarations of Interest

No interests were declared.

3. Minutes of last meeting held on 25th February 2014

The minutes were approved and signed.

4. Matters Arising from the previous meeting

Registration of Swalcliffe Fuel Allotment - No suitable documents to help with the registration, have been found yet.

White gates to mark entrances to the village - The Clerk has checked the paperwork and although a single post was agreed at the site meeting held with OCC, all emails refer to the purchase of three gates. The Clerk has asked for an urgent price for a white single post to be purchased and installed.

Plants for wellhead - JC suggested purchasing three viburnum plants. JC to buy and ask Gerry Melvin to plant.

Parish Pit - A letter has been sent. The Parish Clerk to forward a copy to all councillors.

Bench outside the church - A letter of thanks has been sent to Mark and Vanessa Hutchinson.

Trimming of trees on the Green and in front of the school - Acreman will be doing the work on 11th April.

Vacancy on council - There is still a vacancy. Councillors spoke about the forthcoming election and doing a door to door leaflet drop. Nomination forms were handed to Cllr's Foley and Morgan and some to go in the pub. Details to go on the website and notice-boards.

Registration of area in front of school - The paperwork and cheque have been returned by the Land Registry as they require testimonials from villagers to confirm the Parish Council have been looking after the land for 12 years. Swalcliffe Park School have been looking after the land on behalf of the Parish Council and JC has an email from Doug Seymour confirming this fact. JC to speak to a couple of parishioners who may sign a testimonial. JC handed back the returned cheque to the Clerk.

Trimming of overgrown vegetation - Gerry Melvin has done the work.

Cutting of the village and churchyard - The Parish Clerk contacted Gay Harris of the PCC to advise about the Betty Panks bank account which is to be used for the upkeep of her garden. Mrs Harris has written to Bettys family to ask for permission for them to redesign her garden to enable disabled access to be put in. She is waiting to hear back from them.

Dogs off leads - MF confirmed that Tadmarton Parish Council have agreed to the notice about controlling dogs in public being put in the next Link.

Parish Plans - The Parish Clerk has invited David O'Foulke of ORCC to the APM in July. He has agreed to come.

Parking around the village hall - The flip sign is being used. JC has not been able to speak to David McLindon about a permit system being set up via the website.

Future plans for village hall - A committee meeting has been held. A future meeting to be advertised and held soon. A cleaner for the hall has been employed.

Welcome to Swalcliffe leaflet - Cllr Foley is waiting for information from Tadmarton.

30mph speed sign - The sign has been on test but is working now.

Garage area - The area is not in a good condition. Stone has been put down in the past but is not a long term solution. It was suggested that the Parish Council get quotes for the whole area to be dug out and proper drainage put in. The Parish Clerk to get three quotes.

5. To discuss a permanent right of access for Rock Cottage, Main Road

Maurice Cooling would like a permanent right of access to his property like Jesters have. Currently he has a lease which is renewed annually and he is happy to continue paying the annual charge. The idea was agreed in principle. The Parish Council may consider charging a one off payment which could be used to pay for the work to the garage area. JC to speak to Mr Cooling.

6. Planning applications

One planning application has been received.

14/00117/TCA, Remove 1 Rowan tree at Gullivers Cottage, Main Road. No objections.

The Parish Clerk gave an update on older applications:-

14/00031/TCA, Tree work at 7 Brick Row. Approved by CDC.

A brief discussion took place about discharge conditions relating to planning application 12/01772/F at the Mount. It was noted that the Parish Council do not get involved in this part of the planning process.

The Parish Council to ask CDC of the appeal process and ask CDC to be always notified of any appeals via the Clerk.

7. Financial Report

The following payments were approved:

- £133.07 to OALC (membership 2014/15)
- £268.00 to Gerry Melvin (grass cutting)

8. Correspondence

- OALC, Financial Briefings
- OALC, Consultation on a draft transparency code for Parish Councils with a turnover not exceeding

£25K. JC and the Parish Clerk to discuss this.

- Thames Valley Police - Banbury Rural NAG priorities

9. **Councillors Reports**

The Parish Clerk to report the pavement outside of the Swallows, Main Road to OCC Highways as it is a tripping hazard.

The owners of Lime Tree House called JC about parking outside but it is highways land and there is little the Parish Council can do to stop parking.

Mrs Couch of the Swallows, Main Road is going to contact BT to ask them to move the phone box. The Parish Council have tried in the past but been unsuccessful.

JC has completed the CDC assessment form to register the Stags Head Public House as a valuable part of local heritage.

The subject of purchasing a defibrillator was discussed by Tadmarton Parish Council but they do not think it is practical to share one with another village.

10. **Date and time of next meeting**

Tuesday 3rd June 2014 at 7.30pm.

Meeting Closed 9.30pm